

# Division of Graduate Affairs

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## Organization and Administration

The Division of Graduate Affairs is under the jurisdiction of the Office of the Provost whose administrative officers are the vice president for research and the dean of the Division of Graduate Affairs. In coordination with the Graduate Council, the division has responsibility for all graduate curricula and policy matters governing graduate study at San Diego State University. The dean of the Division of Graduate Affairs serves as chair of the Graduate Council.

The Division of Graduate Affairs, in conjunction with Graduate Admissions, admits all students to the university. The Division of Graduate Affairs authorizes graduate degree curricula, determines students' eligibility to continue in such curricula and, in the cases of unsatisfactory performance, requires students to withdraw from graduate curricula and the university.

The dean of the Division of Graduate Affairs is the appropriate university authority for the administration of all matters related to graduate admissions, academic status, and graduate degree curricula, minimum requirements for which are specified in Section 40510 of the *California Code of Regulations*.

## Association Membership

San Diego State University is a member of the Western Association of Graduate Schools and the Council of Graduate Schools in the United States.

## Degrees Offered

All master's degrees are conferred by the trustees of The California State University upon recommendation of the faculty of San Diego State University. These degree programs provide instruction for graduate students in the liberal arts and sciences, in applied fields, and in the professions, including the teaching profession.

Doctor of Philosophy degrees and a professional doctorate (Au.D.) degree are awarded jointly by the board of regents of the University of California and the board of trustees of The California State University in the names of San Diego State University and the cooperating campus of the University of California; in Education, jointly by the board of trustees of The California State University and the board of fellows of Claremont Graduate University. The Doctor of Education degree (Ed.D.) is awarded jointly by the board of trustees of The California State University and the trustees of the University of San Diego in the names of San Diego State University and the University of San Diego.

### Doctor of Philosophy

The Doctor of Philosophy degree is offered in the following fields:

Biology (Cell and Molecular)	Engineering Sciences/Applied Mechanics
Chemistry	Geography
Clinical Psychology	Language and Communicative Disorders
Computational Science	Mathematics and Science Education
Ecology	Public Health/Epidemiology
Education	Public Health/Health Behavioral Science

### Doctor of Education

The Doctor of Education degree is offered in the following fields:

Educational Leadership  
Educational Technology  
Teaching and Learning

### Professional Doctorate

The professional doctorate degree is offered in the following field:

Audiology

### Educational Specialist

Ed.S. in School Psychology

### Professional Master's Degrees

Master of Business Administration

Master of City Planning

Master of Engineering

Master of Music

Master of Public Administration

Master of Public Health

Master of Social Work

### Master of Fine Arts

The Master of Fine Arts degree is offered in the following fields:

Art

Creative Writing

Theatre Arts

### Master of Arts

The Master of Arts degree is offered in the following fields:

Anthropology	Geography	Psychology
Art	History	Rhetoric and Writing
Asian Studies	Interdisciplinary Studies	Studies
Biology	Kinesiology	Sociology
Chemistry	Latin American Studies	Spanish
Chicana and Chicano Studies	Liberal Arts and Sciences	Speech, Language, and Hearing Sciences
Communication	Linguistics	Television, Film and New Media Production
Economics	Mathematics	Theatre Arts
Education	Music	Women's Studies
English	Philosophy	
French	Physics	
	Political Science	

### Master of Science

The Master of Science degree is offered in the following fields:

Accountancy	Computational Science	Mechanical Engineering
Aerospace Engineering	Computer Science	Microbiology
Applied Mathematics	Counseling	Nursing
Astronomy	Criminal Justice and Criminology	Nutritional Sciences
Bioengineering	Electrical Engineering	Physics
Biology	Exercise Physiology	Psychology
Biomedical Quality Systems	Geography	Public Health
Business Administration	Geological Sciences	Radiological Health
Chemistry	Gerontology	Physics
Child Development	Interdisciplinary Studies	Regulatory Affairs
Civil Engineering		Rehabilitation Counseling
		Statistics

### Concurrent Degrees

Concurrent degrees are offered in the following fields:

Master of Business Administration and Juris Doctor  
Master of Business Administration and Master of Arts in Latin American Studies

Master of Public Health and Master of Social Work

Master of Public Health and Master of Arts in Latin American Studies

Master of Science in Nutritional Science and

Master of Science in Exercise Physiology

Master of Social Work and Juris Doctor

### Admission to Graduate Study

Admission to San Diego State University for graduate study is a competitive process and open to those applicants who the university judges to be fully qualified to benefit from graduate study. The requirements listed below are the minimum required for admission to the university. Many programs have established additional requirements. Potential applicants should refer to the *Graduate Bulletin* under the departmental listings. Students in their final baccalaureate year who are contemplating graduate study are also advised to contact the departmental offices as soon as possible for information and advice. Some departments stop reviewing applications earlier than others because space is limited.

#### Application Procedures

Applicants for any type of graduate or postbaccalaureate status (advanced degree applicants and those seeking credentials or advanced certificates) must file an electronic CSU Graduate Admission Application with Graduate Admissions within the appropriate filing period. Applicants may apply to only one graduate or postbaccalaureate program. Applicants who graduated from San Diego State University are also required to complete and submit an application and the \$55 nonrefundable application fee. Since applicants for postbaccalaureate programs may be limited to the choice of a single CSU campus on each application, redirection to alternative campuses or later changes of campus choice will be minimal. In the event that a postbaccalaureate applicant wishes to be assured of initial consideration by more than one campus, it will be necessary to submit separate applications (including fees) to each. All masters, doctoral, and credential students should consult the department or program listing in the *Graduate Bulletin* for the specific department and/or program application instructions. In all cases, applicants should send official transcripts and examination scores to Graduate Admissions only. Students are required to apply online. Online applications are available at <http://www.csumentor.edu/AdmissionApp/>.

Paper applications are no longer printed for general distribution. If an applicant does not have access to a computer or in the case of other extenuating circumstances preventing an applicant from filing an electronic admission application, the applicant should contact Graduate Admissions to make special arrangements.

### General Admission Requirements

Applicants for any type of graduate study at San Diego State University must: (a) hold an acceptable baccalaureate degree from an institution accredited by a regional accrediting association or have completed equivalent academic preparation as determined by the graduate dean; (b) have attained a grade point average of at least 2.85 (when A equals 4) in the last 60 semester (90 quarter) units attempted (this calculation may not include lower division courses taken after award of a baccalaureate degree); and (c) have been in good standing at the last institution attended. Applicants who do not qualify for admission under provisions (a) and (b) may be admitted by special action if the graduate dean determines that there is other academic or professional evidence sufficient to warrant such action. **The Division of Graduate Affairs is the only official admissions authority for graduate study at San Diego State University. See the *Graduate Bulletin* for further details.**

Faculty may register for courses in accordance with the Division of Graduate Affairs policies. Faculty holding the rank of instructor and above may not take courses in their department.

### Admission Categories

Applicants seeking admission to graduate study at San Diego State University must apply and be accepted in one of the following categories:

#### Postbaccalaureate Standing (Unclassified)

Exchange students (non-foreign), visitors from other CSU campuses, and other transitory students may be admitted for **one** semester as unclassified graduate students.

#### Postbaccalaureate Standing (Classified)

A student wishing to be admitted to a program leading to a credential **only** or to an advanced certificate **only** (not an advanced degree) must meet the criteria specified under General Admission Requirements. A student must also meet the professional, personal, scholastic, and other standards prescribed by the appropriate department and the Graduate Council. The applicant should consult the department involved for information concerning specific admission requirements and should submit a departmental application during the appropriate filing period. Admission with postbaccalaureate standing (classified) does not constitute admission to, or assurance of consideration for admission to, advanced degree curricula.

#### Graduate Standing (Classified)

A student wishing to be admitted to a program of study leading to an advanced degree must meet the criteria specified under General Admission Requirements, and, in addition, must:

- Achieve a satisfactory score on the GRE General test. (Students holding an advanced degree from an institution that is a member of the Council of Graduate Schools are exempted from this requirement; students applying to the College of Business Administration will take the Graduate Management Admission Test. See the *Graduate Bulletin* for other possible exemptions.)
- Satisfy the special departmental or college requirements as stated in Part Three of the *Graduate Bulletin* under "Courses and Curricula."
- Meet the professional, personal, and scholastic standards for graduate study established by the department and the Graduate Council.

Students admitted with graduate standing (classified) are admitted to authorized advanced degree curricula and may enroll in courses numbered 600 and above. Such admission does not imply that a student will be advanced to candidacy for an advanced degree.

#### Graduate Standing (Conditional Classified)

A student wishing to be admitted to a program of study leading to an advanced degree who meets the criteria specified under General Admission Requirements but who has deficiencies in the criteria for graduate standing (classified) may be granted conditional graduate standing (classified) if the deficiencies can be met by specific additional preparation, including qualifying examinations. Students who have not completed the GRE/GMAT requirement and/or the TOEFL/IELTS requirement will not be eligible for conditional admission. Not more than 15 semester units may be assigned to satisfy undergraduate deficiencies in the major and normally all course conditions must normally be met within one academic year from the time of initial enrollment. Students admitted with conditional graduate standing (classified) are admitted to authorized advanced degree curricula and may enroll in 600- and 700-numbered courses. Once the conditions established by the department, school, or college have been met, the student should request that the program graduate adviser file a change of status form with the Division of Graduate Affairs.

### Graduate Bulletin

Complete details on the operation and administration of these requirements, together with other information on graduate study, will be found in the *Graduate Bulletin*, which is available at the SDSU Bookstore and also available on the Web site at:

<http://coursecat.sdsu.edu/bulletin/>