

Academic Advising

Questions related to requirements in your major should be directed to your major adviser.
Visit <http://www.sdsu.edu/majoradvisers>.

Mission and Purpose

The Academic Advising Center works with the university community to encourage and promote student learning in a welcoming and supportive environment. We clarify university policies, procedures, and requirements to ensure student retention and timely graduation. The center staff facilitates academic responsibility and competence by educating students to use resources effectively.

Why Academic Advising Is Important

Completing the requirements for your degree in a timely manner requires planning. Academic advisers can help you develop your academic plan. Don't wait until you have a problem to see an adviser. Let the adviser help you prevent any problems! Planning saves time, money, and aggravation. The sooner you make the decision about what your major will be, the better you can plan your academic program. There are many program choices available at SDSU. An adviser can assist you with this decision process. Choosing the major that is right for you and compatible with your life goals will enhance your academic success. Requirements, policies, and procedures may change from year to year. Advisers can clarify which changes may affect you and which will not.

Advising Is Available to Help Students

- Understand graduation requirements
- Develop an academic plan
- Evaluate transfer credit
- Choose or change a major
- Clear mathematics and writing competencies
- Remove probationary status to avoid disqualification
- File for graduation
- Prepare to enter a professional school (medical, dental, legal, etc.)
- Plan your next semester's schedule

Major Academic Plans (MAPs)

The MAPs Web site located at <http://www.sdsu.edu/mymap> was created to help first-time freshmen navigate the course requirements for their majors. The Major Academic Plans (MAPs) created for each major are not meant to encompass every major-specific requirement or a required sequencing of courses. Refer to this catalog for a complete description of requirements, including: course prerequisites, minimum grade requirements, unit limitations, and General Education approved courses and distribution requirements.

The MAPs will help you identify which General Education course will also fulfill a major preparation course requirement. They will also suggest sequencing to ensure that you complete prerequisites for an upper-division course prior to taking the higher-level course.

Questions about graduation requirements and General Education should be directed to the Academic Advising Center at 619-594-6668. You may also submit a general question through Academic Advice in the SDSU WebPortal. The Academic Advising Center is located in Student Services, Room 1551 (north of Aztec Center). Visit <http://www.sdsu.edu/advising>.

What Are the Students' Responsibilities Regarding Advising?

Purchase a General Catalog. Know your catalog year (or years) for your General Education requirements and for your major requirements and be sure you have a copy of this catalog. Provided you maintain your enrollment at SDSU, this catalog or these catalogs establish the requirements you must complete for graduation. Details regarding catalog rights are listed under Graduation Requirements in this section of the catalog.

See your adviser regularly. Don't wait until you encounter a problem before seeing an adviser. Check your degree progress regularly. If you plan to enter a professional school (medicine, dentistry, veterinary medicine), see your preprofessional adviser during your first year at SDSU. Visit <http://www.sdsu.edu/preprof>.

Keep an advising file. Keep a personal copy of transcripts (official or unofficial) from each college or university you have attended in a file and bring it to your advising session. You may print an SDSU degree evaluation by accessing <http://www.sdsu.edu/portal>. SDSU does not release copies of other schools' records. Evaluations, test scores, and other important academic information should also be kept in your personal advising file.

Plan your advising sessions during non-peak times. Advisers and advising centers are busiest during registration periods and the first weeks of classes. If you can avoid these busy advising times with a little planning, you will save yourself time and aggravation. Faculty advisers (major advisers) are not always available during the summer months or between semesters.

File for graduation. Graduation is not automatic, you must file a graduation application during the stated graduation application periods. Filing early will assure a final graduation evaluation before your last semester of enrollment. It is recommended you file for graduation once you have passed 90 units.

Where To Go For Academic Advising

For general undergraduate advising regarding graduation requirements, General Education, competency requirements, probation and disqualification, and major selection, go to the Academic Advising Center, Student Services, Room 1551, 619-594-6668.

For advising in your undergraduate or graduate major, contact the adviser or advising center assigned to your major and class level. A more detailed listing follows. You may also visit <http://www.sdsu.edu/majoradvisers>.

For advising for students in the Educational Opportunity Program, go to the Office of Educational Opportunity Programs/Ethnic Affairs, Student Services, Room 2209, 619-594-6298.

For general requirements for the master's or doctoral degrees (except for the major), contact the Division of Graduate Affairs, Manchester Hall, Room 3320, 619-594-5213.

For teaching credential advising, contact the adviser assigned to your specific area. A more detailed listing follows. Teachers holding preliminary California credentials issued on the basis of programs completed at other universities or in other states, may secure program advising from the Credentials Processing Center, Business Administration, Room 250, 619-594-5964.

For specialized advising such as preprofessional advising (pre-medical, prelaw, etc.), contact the adviser assigned to your preprofessional area. A more detailed listing follows and can also be found at <http://www.sdsu.edu/preprof>.

New Student Orientation is conducted by the Office of New Student and Parent Programs, 619-594-1509, for new students (freshmen and transfers) and provides important pre-registration group advising. Visit <http://www.sdsu.edu/orientation>.

The following chart lists more specific information regarding the location and telephone numbers of SDSU academic advisers. A more complete directory of academic advisers at SDSU is available on the Web site at <http://www.sdsu.edu/advising>.

Advising Centers

Academic Advising Center 619-594-6668
 Student Services, Room 1551 FAX 619-594-1553

Academic advice is available through the SDSU WebPortal at <http://www.sdsu.edu/portal>.

Monday through Thursday, 9:00 a.m. - 6:00 p.m.;
 Friday, 9:00 a.m. - 4:00 p.m.

Graduation Requirements	University Academic
General Education	Policies and Regulations
Undeclared Students	Unofficial Evaluations
	Probation/Disqualification
	Advising

Educational Opportunity/Ethnic Affairs
 Student Services, Room 2209 619-594-6298
 Monday through Friday, 8:00 a.m. - 4:00 p.m.

PREPROFESSIONAL ADVISING

It is recommended that students contact their preprofessional adviser in their first semester at SDSU. Advisement for students planning to attend professional schools is available for the following programs:

Allied Health
 Geology/Mathematics/Computer Science, Room 323 619-594-6638
 Pre dental
 Geology/Mathematics/Computer Science, Room 323 619-594-6638
 Preeducation
 University Advising Center
 Student Services, Room 1641 619-594-6668
 Prelaw*
 Nasatir Hall, Room 130 619-594-5028
 Premedical
 Geology/Mathematics/Computer Science, Room 323 619-594-6638
 Prenursing
 Hardy Tower, Room 54 619-594-6527
 Preoccupational Therapy
 Exercise and Nutritional Sciences, Room 331 619-594-5161
 Preoptometry
 Geology/Mathematics/Computer Science, Room 323 619-594-6638
 Prepharmacy
 Geology/Mathematics/Computer Science, Room 323 619-594-6638
 Prephysical Therapy, Exercise and
 Nutritional Sciences, Room 331 619-594-5161
 Prephysician Assistant
 Geology/Mathematics/Computer Science, Room 323 619-594-6638
 Prepodiatry
 Geology/Mathematics/Computer Science, Room 323 619-594-6638
 Presocial Work
 Hepner Hall, Room 148 619-594-5803
 Preveterinary Medicine
 Geology/Mathematics/Computer Science, Room 323 619-594-6638

COLLEGE OF ARTS AND LETTERS

Assistant Dean 619-594-6270
 Arts and Letters, Room 202
 Africana Studies
 Arts and Letters, Room 373 619-594-6531
 American Indian Studies (Minor)
 Arts and Letters, Room 331 619-594-6991
 Anthropology
 Arts and Letters, Room 448 619-594-5527
 Asia Pacific Studies
 Arts and Letters, Room 473 619-594-0931
 Chicana and Chicano Studies
 Arts and Letters, Room 348 619-594-6452
 Classics and Humanities
 Arts and Letters, Room 662 619-594-5186
 Economics
 Nasatir Hall, Room 304 619-594-1675
 English and Comparative Literature
 Arts and Letters, Room 226 619-594-5307
 European Studies (Minor)
 Business Administration, Room 304 619-594-5111
 French and Italian (Minor)
 Business Administration, Room 304 619-594-6491
 Geography
 Storm Hall, Room 323 619-594-5437
 German and Russian
 Business Administration, Room 304 619-594-6313
 Hebrew
 Business Administration, Room 327 619-594-5268
 History
 Arts and Letters, Room 588 619-594-5262
 International Business
 Arts and Letters, Room 208 619-594-4505
 International Security and Conflict Resolution
 Nasatir Hall, Room 116 619-594-4099
 Japanese
 Business Administration, Room 327 619-594-5268
 Jewish Studies (Minor)
 Arts and Letters, Room 588 619-594-5338
 Latin American Studies
 Arts and Letters, Room 377 619-594-1103
 Linguistics and Oriental Languages
 Business Administration, Room 327 619-594-5268
 Philosophy
 Arts and Letters, Room 446 619-594-5263
 Political Science
 Nasatir Hall, Room 127 619-594-6244
 Religious Studies
 Arts and Letters, Room 662 619-594-5185
 Russian and Central European Studies
 Business Administration, Room 304 619-594-5111
 Social Science
 Arts and Letters, Room 588 619-594-6344
 Sociology
 Nasatir Hall, Room 203 619-594-5449
 Spanish and Portuguese
 Arts and Letters, Room 134 619-594-6588
 Urban Studies
 Professional Studies and Fine Arts, Room 105 619-594-6224
 Women's Studies
 Arts and Letters, Room 346 619-594-6524

* Advisers in prelaw are not available during the summer months.

Academic Advising

COLLEGE OF BUSINESS ADMINISTRATION

Assistant Dean	
Business Administration, Room 448	619-594-5828
Undergraduate Business Advising Center	
Business Administration, Room 448	619-594-5828
Undergraduate Web site: http://rohan.sdsu.edu/~ugbus/	
Accountancy	International Business
Finance	(See College of Arts and Letters)
Financial Services	Management
Hospitality and Tourism	Marketing
Management (See Professional	Pre-Business
Studies and Fine Arts)	Real Estate
Information Systems	
Graduate Business Advising Office	619-594-5217
Student Services, Room 3428	
MBA (various specializations)	
MS in Accountancy	
MS in Business Administration (various concentrations)	
MBA/MA in Latin American Studies	

COLLEGE OF EDUCATION (Degrees, Credentials, and Certificate Programs)

Assistant Dean for Student Affairs	
Business Administration, Room 346	619-594-1426
Office of Advising and Recruitment	
Business Administration, Room 259	619-594-6320
Adaptive Physical Education	
Exercise and Nutritional Sciences, Room 318	619-594-4703
Administrative, Rehabilitation and Postsecondary Education	
3590 Camino del Rio North	619-594-6115
Community College Teaching Certificate	
Rehabilitation Administration Certificate	
Workforce Education and Lifelong Learning Certificate	
Counseling and School Psychology	
North Education, Room 179	619-594-6109
Pupil Personnel Services	
School Counseling	
School Psychology	
Educational Leadership	
North Education, Room 166	619-594-4063
Administrative Services	
Educational Technology	
North Education, Room 280	619-594-6718
Distance Education Certificate	
Instructional Software Design Certificate	
Master's Programs	
Business Administration, Room 246	619-594-6544
Doctoral Programs	
SDSU/CGU: Business Administration, Room 246	619-594-1120
SDSU/USD: Business Administration, Room 246	619-594-0909
SDSU/UCSD/CSUSM: North Education, Room 166..	619-594-4063
Nursing (Health Services–School Nurse)	
Hardy Tower, Room 58	619-594-5495/594-6384
Policy Studies in Language and Cross-Cultural Education	
Business Administration, Room 248	619-594-5155
Multiple and Single Subject B/CLAD Emphasis	
CLAD or BCLAD Credential in Mexico	
BCLAD Certificate	
Language Development Specialist Certificate	

Social Work	
Hepner Hall, Room 119	619-594-5197
Pupil Personnel Services	
Child Welfare and Attendance	
School Social Work	
Special Education	
North Education, Room 70	619-594-6665
Specialist Credentials	
Early Childhood Special Education	
Mild/Moderate Disabilities	
Moderate/Severe Disabilities	
Physical and Health Impairments	
Certificate Programs	
Developing Gifted Potential	
Early Childhood Special Education	
Supported Employment and Transition Specialist	
Speech, Language, and Hearing Sciences	
Speech, Language, and Hearing, Room 121	619-594-6774
Clinical-Rehabilitative Services	
Teacher Education	
Business Administration, Room 255	619-594-6131
Multiple Subject and Single Subject	
Reading/Language Arts Specialist	

COLLEGE OF ENGINEERING

Assistant Dean	
Engineering, Room 200C	619-594-7007
Aerospace Engineering and Engineering Mechanics	
Engineering, Room 308	619-594-6074
Civil and Environmental Engineering	
Engineering, Room 424	619-594-6071
Electrical and Computer Engineering	
Engineering, Room 426D	619-594-5718
Mechanical Engineering	
Engineering, Room 323L	619-594-6067

COLLEGE OF HEALTH AND HUMAN SERVICES

Assistant Dean	
Education, Room 154	619-594-6151
Community Health Education	
Hardy Tower, Room 119	619-594-1254
Gerontology	
Hepner Hall, Room 203	619-594-6989
Nursing	
Hardy Tower, Room 58	619-594-2540
Public Health	
Hepner Hall, Room 129	619-594-5528
Social Work	
Hepner Hall, Room 119	619-594-6865
Speech, Language, and Hearing Sciences	
Speech, Language, and Hearing, Room 118	619-594-6774

COLLEGE OF PROFESSIONAL STUDIES AND FINE ARTS

Assistant Dean	
Professional Studies and Fine Arts, Room 212	619-594-6928
Aerospace Studies (Minor)	
Exercise and Nutritional Sciences, Room 385	619-594-5545
Art, Design, and Art History	
Art, Room 505	619-594-6511
Child and Family Development	
Professional Studies and Fine Arts, Room 413	619-594-5380
Communication Advising Center (Communication and Journalism)	
Professional Studies and Fine Arts, Room 361	619-594-5450

Exercise and Nutritional Sciences (Foods and Nutrition, Kinesiology) Exercise and Nutritional Sciences, Room 331	619-594-5161
Hospitality and Tourism Management Professional Studies and Fine Arts, Room 436.....	619-594-4964
International Security and Conflict Resolution Nasatir Hall, Room 116	619-594-4099
Military Science (Minor) Exercise and Nutritional Sciences, Room 451	619-594-4943
Music and Dance Music, Room 111	619-594-6031
Naval Science (Minor) Communication, Room 130	619-594-3730
Public Administration and Urban Studies (Criminal Justice Administration, Public Administration) Professional Studies and Fine Arts, Room 107	619-594-6224
Recreation, Parks and Tourism Professional Studies and Fine Arts, Room 431	619-594-5110
Theatre, Television, and Film Dramatic Arts, Room 204	619-594-6363
Urban Studies Professional Studies and Fine Arts, Room 121	619-594-6472

COLLEGE OF SCIENCES

Assistant Dean Geology/Mathematics/Computer Science, Room 321	619-594-5350
Astronomy Physics/Astronomy, Room 210A	619-594-6182
Biology Life Sciences, Room 135	619-594-6442
Bioengineering Cellular and Molecular Ecology Evolution and Systematics Marine Biology	Microbiology Medical Technology and Public Health Microbiology Zoology
Chemistry and Biochemistry (Chemical Physics) Geology/Mathematics/Computer Science, Room 209	619-594-5595
Computer Science Geology/Mathematics/Computer Science, Room 413.....	619-594-6191
Geological Sciences Geology/Mathematics/Computer Science, Room 237	619-594-5586
General Geology Engineering Geology Geochemistry Geophysics	Hydrogeology Marine Geology Paleontology Oceanography (Minor)
International Security and Conflict Resolution Nasatir Hall, Room 116	619-594-4099
Mathematics and Statistics Geology/Mathematics/Computer Science, Room 413	619-594-6191
Oceanography (Minor) Geology/Mathematics/Computer Science, Room 237	619-594-5707
Physics (Chemical Physics) Physics, Room 131	619-594-6240
Preprofessional Health Advising Geology/Mathematics/Computer Science, Room 323.....	619-594-6638
Psychology Advising Center Life Sciences, Room 03	619-594-5412

DIVISION OF UNDERGRADUATE STUDIES

Assistant Dean Administration, Room 101.....	619-594-5841
Also advising in:	
Honors Program.....	619-594-5841
Interdisciplinary Studies in Three Departments.....	619-594-5841
Liberal Studies (Administration, Room 103)	619-594-0597

DIVISION OF GRADUATE AFFAIRS

Associate Dean Manchester Hall, Room 3320	619-594-5213
Monday–Thursday, 10:00 a.m.–4:30 p.m.	
Advisement concerning general requirements (except for the major). A departmental graduate adviser is available in all programs offering graduate degrees.	

IMPERIAL VALLEY CAMPUS ADVISING

It is recommended that Imperial Valley Campus students see an adviser prior to registration each semester. The following advisers correspond to the various majors and programs:

Undergraduate

Agribusiness, International Business Lorena Malo	760-768-5637
Criminal Justice Administration, Psychology Barbara Romero.....	760-768-5509
English, History, Spanish Aracely Bojorquez.....	760-768-5506
Latin American Studies, Mathematics, Public Administration Miguel Rahiotis.....	760-768-5502
Liberal Studies, Social Science Americo Yacopi	760-768-5603

Graduate

MA in Education Dr. Olga M. Amaral.....	760-768-5512
Master of Public Administration Dr. Dana W. Murphy	760-768-5544
Dr. Richard W. Ryan	760-768-5537
MS in Business Administration International Business Miriam Ungson	760-768-5505
Teacher Education Dr. Olga M. Amaral.....	760-768-5512

Catalog, Bulletin, and Class Schedule

The *General Catalog* is published annually in May and can be purchased at the SDSU Bookstore. The catalog carries information on admissions, fees and tuition, programs and degrees, courses, scholarships, residence halls, student services and activities, and a faculty directory.

The *Graduate Bulletin* is published annually in May and can be purchased at the SDSU Bookstore.

The *Class Schedule* with instructions for registration is available at <http://www.sdsu.edu/schedule>.

The catalog and bulletin are available on the SDSU Web site at <http://www.sdsu.edu>.

Mail order information on the catalog and bulletin is available at <http://www.aztecshops.com>.

The College of Extended Studies also publishes three catalogs each year, in spring, summer, and fall, listing extension, certificate, and professional development programs and courses available to the general public. The catalog is free and can be mailed to interested students by calling the college at 619-594-5152.