
Academic Advising

Mission and Purpose

Research has indicated that a strong academic advising system is an essential ingredient of undergraduate student success in higher education.

A shared responsibility between adviser and student, academic advising serves to assist students in identifying and assessing academic alternatives and the directions in which they lead. Its purpose is to help students take ultimate responsibility for identifying and making decisions about life goals and making meaningful educational plans that are compatible with those goals. Through academic advising the University provides an environment that is welcoming and supportive.

Why Academic Advising Is Important

Completing the requirements for your degree in a timely manner requires PLANNING. Academic advisers can help you develop your academic plan. Don't wait until you have a problem to see an adviser. Let the adviser help you prevent any problems! Planning saves time, money, and aggravation. The sooner you make the decision about what your major will be, the better you can plan your academic program. There are many program choices available at SDSU. An adviser can assist you with this decision process. Choosing the major that is right for you and compatible with your life goals will enhance your academic success. Requirements, policies, and procedures may change from year to year. Advisers can clarify which changes may affect you and which will not.

Advising Is Available to Help Students

- Understand graduation requirements
- Develop an academic plan
- Evaluate transfer credit
- Choose or change a major
- Plan your next semester's schedule
- Clear mathematics and writing competencies
- Remove probationary status to avoid disqualification
- File for graduation
- Investigate job market opportunities
- File for graduation
- Prepare to enter a professional school (medical, dental, legal, etc.)

What Are the Students' Responsibilities Regarding Advising?

Purchase a General Catalog. Know your catalog year (or years) for your General Education requirements and for your major requirements and be sure you have a copy of this catalog. Provided you maintain your enrollment at SDSU, this catalog or these catalogs establish the requirements you must complete for graduation. Details regarding catalog rights are listed under Graduation Requirements in this section of the catalog.

See your adviser regularly. Don't wait until you encounter a problem before seeing an adviser. Check your degree progress regularly. If you plan to enter a professional school (medicine, dentistry, veterinary medicine), see your preprofessional adviser during your first year at SDSU.

Keep an advising file. Keep a personal copy of transcripts (official or unofficial) from each college or university you have attended in a file and bring it to your advising session. You may print an unofficial copy of your SDSU record by accessing the Web site at www.sdsu.edu/e-services. SDSU does not release copies of other schools' records. Evaluations, test scores, and other important academic information should also be kept in your advising file.

Plan your advising sessions during non-peak times. Advisers and advising centers are busiest during registration periods and the first weeks of classes. If you can avoid these busy advising times with a little planning, you will save yourself time and aggravation. Faculty advisers (major advisers) are not always available during the summer months or between semesters.

File for graduation. Graduation is not automatic, you must file a graduation application during the stated graduation application periods. Filing early will assure a final graduation evaluation before your last semester of enrollment.

Where To Go For Academic Advising

For general undergraduate advising regarding graduation requirements, General Education, competency requirements, probation and disqualification, and university policies and procedures; if you are undecided about a major; go to the Academic Advising Center, Student Services, Room 1551, (619) 594-6668.

For advising in your undergraduate or graduate major, contact the adviser or advising center assigned to your major and class level. A more detailed listing follows.

For advising for students in the Educational Opportunity Program, go to the Office of Educational Opportunity Programs/Ethnic Affairs, Student Services, Room 2209, (619) 594-6298.

For general requirements for the master's or doctoral degrees (except for the major), contact the Graduate Division, Centennial Hall, Room 3320, (619) 594-5213.

For teaching credential advising, contact the adviser assigned to your specific area. A more detailed listing follows. Teachers holding preliminary California credentials issued on the basis of programs completed at other universities or in other states, may secure program advising from the Credentials Office, Education, Room 151, (619) 594-5964.

For specialized advising such as preprofessional advising (pre-medical, prelaw, etc.), contact the adviser assigned to your preprofessional area. A more detailed listing follows.

Academic Orientation is conducted by the Student Life and Development office, Student Services, Room 1602, (619) 594-5521, for new students (freshmen and transfers) and provides important pre-registration group advising. New students will be sent information through the mail.

The following chart lists more specific information regarding the location and telephone numbers of SDSU academic advisers. A more complete directory of academic advisers at SDSU is available on the Web site at www.sdsu.edu/advising or via the printed Directory of Advising Services at SDSU available in the Academic Advising Center.

Advising Centers

Academic Advising Center (619) 594-6668
 Student Services, Room 1551 FAX (619) 594-1553
 Email: advising@mail.sdsu.edu

Monday through Thursday, 9:00 a.m. - 6:00 p.m.;
 Friday, 10:00 a.m. - 4:00 p.m.

Graduation Requirements	University Academic
General Education	Policies and Regulations
Undeclared Students	Unofficial Evaluations
	Probation/Disqualification
	Advising

Educational Opportunity/Ethnic Affairs
 Student Services, Room 2209 (619) 594-6298
 Monday through Friday, 8:00 a.m. - 4:00 p.m.

PREPROFESSIONAL ADVISING

It is recommended that students contact their preprofessional adviser in their first semester at SDSU. Advisement for students planning to attend professional schools is available for the following programs:

Allied Health
 Geology/Mathematics/Computer Science, Room 323 . (619) 594-6638
 Pre dental
 Geology/Mathematics/Computer Science, Room 323 . (619) 594-6638
 Preeducation
 University Advising Center
 Student Services, Room 1641 (619) 594-6668
 Prelaw*
 Nasatir Hall, Room 130 (619) 594-5028
 Premedical
 Geology/Mathematics/Computer Science, Room 323 . (619) 594-6638
 Prenursing
 Hardy Tower, Room 54 (619) 594-6527
 Preoccupational Therapy
 Exercise and Nutritional Sciences, Room 331 (619) 594-5161
 Preoptometry
 Geology/Mathematics/Computer Science, Room 323 . (619) 594-6638
 Prepharmacy
 Geology/Mathematics/Computer Science, Room 323 . (619) 594-6638
 Prephysical Therapy, Exercise and
 Nutritional Sciences, Room 331 (619) 594-5161
 Prephysician Assistant
 Geology/Mathematics/Computer Science, Room 323 . (619) 594-6638
 Prepodiatry
 Geology/Mathematics/Computer Science, Room 323 . (619) 594-6638
 Presocial Work
 Hepner Hall, Room 148 (619) 594-5803
 Preveterinary Medicine
 Geology/Mathematics/Computer Science, Room 323 . (619) 594-6638

* Advisers in prelaw are not available during the summer months.

COLLEGE OF ARTS AND LETTERS

Assistant Dean (619) 594-6270
 Storm Hall, Room 134
 Africana Studies
 Adams Humanities, Room 3131 (619) 594-6531
 American Indian Studies (Minor)
 Adams Humanities, Room 3104 (619) 594-6991

American Studies
 Adams Humanities, Room 4214 (619) 594-5443
 Anthropology
 Storm Hall, Room 143B (619) 594-5527
 Asia Pacific Studies
 Gateway Center, Room 2504 (619) 594-0931
 Chicana and Chicano Studies
 Adams Humanities, Room 3160 (619) 594-6452
 Classics and Humanities
 Adams Humanities, Room 4231 (619) 594-5186
 Economics
 Nasatir Hall, Room 304 (619) 594-1675
 English and Comparative Literature
 Adams Humanities, Room 4158 (619) 594-5307
 European Studies (Minor)
 Business Administration, Room 304 (619) 594-5111
 French and Italian (Minor)
 Business Administration, Room 304 (619) 594-6491
 Geography
 Storm Hall, Room 323 (619) 594-5437
 German and Russian
 Business Administration, Room 304 (619) 594-6313
 Hebrew
 Business Administration, Room 327 (619) 594-5268
 History
 Adams Humanities, Room 4210 (619) 594-5262
 International Business
 Business Administration, Room 431 (619) 594-3008
 International Security and Conflict Resolution
 Professional Studies and Fine Arts, Room 111 (619) 594-4099
 Japanese
 Business Administration, Room 327 (619) 594-5268
 Jewish Studies (Minor)
 Adams Humanities, Room 4189 (619) 594-5338
 Latin American Studies
 Storm Hall, Room 146 (619) 594-1103
 Linguistics and Oriental Languages
 Business Administration, Room 327 (619) 594-5268
 Philosophy
 Adams Humanities, Room 4142 (619) 594-5263
 Political Science
 Nasatir Hall, Room 127 (619) 594-6244
 Religious Studies
 Adams Humanities, Room 4231 (619) 594-5185
 Russian and Central European Studies
 Business Administration, Room 304 (619) 594-5111
 Social Science
 Adams Humanities, Room 4192 (619) 594-6344
 Sociology
 Nasatir Hall, Room 203 (619) 594-5449
 Spanish and Portuguese
 Business Administration, Room 403 (619) 594-6588
 Urban Studies
 Professional Studies and Fine Arts, Room 105 (619) 594-6224
 Women's Studies
 Adams Humanities, Room 3138 (619) 594-6524

COLLEGE OF BUSINESS ADMINISTRATION

Assistant Dean
 Business Administration, Room 448 (619) 594-5828

Undergraduate Business Advising Center
 Business Administration, Room 448 (619) 594-5828

Undergraduate Web site: rohan.sdsu.edu/~ugbus/

Accountancy	International Business
Finance	(See College of Arts and Letters)
Financial Services	Management
Hospitality and Tourism	Marketing
Management (See Professional Studies and Fine Arts)	Pre-Business
Information Systems	Real Estate

Graduate Business Advising Office (619) 594-5217
 Student Services, Room 3428
 MBA (various specializations)
 MS in Accountancy
 MS in Business Administration (various concentrations)
 MBA/MA in Latin American Studies

**COLLEGE OF EDUCATION
 (Degrees and Credential Programs)**

Assistant Dean
 Education, Room 154F (619) 594-1426

Program Information and Outreach
 Education, Room 107 (619) 594-6320

Adaptive Physical Education
 Exercise and Nutritional Sciences, Room 318 (619) 594-4703

Administrative, Rehabilitation and Postsecondary Education
 Hardy Avenue, Room 240 (619) 594-6115
 Administrative Services
 Postsecondary Educational Leadership

Counseling and School Psychology
 North Education, Room 179 (619) 594-6109
 Pupil Personnel Services
 School Counseling
 School Psychology

Educational Technology
 North Education, Room 280 (619) 594-6718

Master's Programs
 Education, Room 100K (619) 594-6544

Doctoral Programs
 SDSU/CGU: Education, Room 100K (619) 594-1120
 SDSU/USD: Education, Room 120 (619) 594-1378

Nursing (Health Services—School Nurse)
 Hardy Tower, Room 58 (619) 594-5495/594-6384

Policy Studies in Language and Cross-Cultural Education
 Education, Room 152 (619) 594-5155
 Multiple and Single Subject B/CLAD Emphasis
 CLAD or BCLAD Credential in Mexico
 BCLAD Certificate
 Language Development Specialist Certificate

Social Work
 Hepner Hall, Room 119 (619) 594-5197
 Pupil Personnel Services
 Child Welfare and Attendance
 School Social Work

Special Education
 North Education, Room 70 (619) 594-6665
Specialist Credentials
 Early Childhood Special Education
 Mild/Moderate Disabilities

Moderate/Severe Disabilities
 Resource Specialist Certificate of Competence

Certificate Programs
 Bilingual (Spanish)
 Early Childhood Special Education
 Resource Specialist
 Supported Employment and Transition Specialist
 Teaching the Emotionally Disturbed/Behaviorally Disordered

Speech, Language, and Hearing Sciences
 Communications Clinic, Room 121 (619) 594-6774
 Clinical-Rehabilitative Services
 Education Specialist for the Deaf and Hard of Hearing

Teacher Education
 Education, Room 100 (619) 594-6131
 Multiple Subject CLAD and Single Subject CLAD
 Reading/Language Arts Specialist

COLLEGE OF ENGINEERING

Assistant Dean
 Engineering, Room 200C (619) 594-7007

Aerospace Engineering and Engineering Mechanics
 Engineering, Room 308 (619) 594-6074

Civil and Environmental Engineering
 Engineering, Room 424 (619) 594-6071

Electrical and Computer Engineering
 Engineering, Room 426D (619) 594-5718

Mechanical Engineering
 Engineering, Room 323L (619) 594-6067

COLLEGE OF HEALTH AND HUMAN SERVICES

Assistant Dean
 Hepner Hall, Room 124G (619) 594-6898

Community Health Education
 Hardy Tower, Room 119 (619) 594-1254

Gerontology
 Hepner Hall, Room 203 (619) 594-6989

Nursing
 Hardy Tower, Room 58 (619) 594-2540

Public Health
 Hepner Hall, Room 129 (619) 594-5528

Social Work
 Hepner Hall, Room 119 (619) 594-6865

Speech, Language, and Hearing Sciences
 Communications Clinic, Room 118 (619) 594-6774

COLLEGE OF PROFESSIONAL STUDIES AND FINE ARTS

Assistant Dean
 Professional Studies and Fine Arts, Room 212 (619) 594-5124

Aerospace Studies (Minor)
 Exercise and Nutritional Sciences, Room 385 (619) 594-5545

Art, Design and Art History
 Art, Room 505 (619) 594-6511

Child and Family Development
 Professional Studies and Fine Arts, Room 413 (619) 594-5380

Communication Advising Center (Communication and Journalism)
 Professional Studies and Fine Arts, Room 361 (619) 594-5450

Exercise and Nutritional Sciences (Foods and Nutrition, Kinesiology)
 Exercise and Nutritional Sciences, Room 331 (619) 594-5161

Hospitality and Tourism Management
 Professional Studies and Fine Arts, Room 430 (619) 594-4964

International Security and Conflict Resolution Professional Studies and Fine Arts, Room 111	(619) 594-4099
Military Science (Minor) Exercise and Nutritional Sciences, Room 451	(619) 594-4943
Music and Dance Music, Room 111	(619) 594-6031
Naval Science (Minor) Communication, Room 130	(619) 594-3730
Public Administration and Urban Studies (Criminal Justice Administration, Public Administration) Professional Studies and Fine Arts, Room 107	(619) 594-6224
Recreation, Parks and Tourism Professional Studies and Fine Arts, Room 431	(619) 594-5110
Theatre, Television, and Film Dramatic Arts, Room 204	(619) 594-6363
Urban Studies Professional Studies and Fine Arts, Room 121	(619) 594-6472

COLLEGE OF SCIENCES

Assistant Dean Geology/Mathematics/Computer Science, Room 321 ..	(619) 594-5350
Astronomy Physics/Astronomy, Room 210A	(619) 594-6182
Biology Life Sciences, Room 135	(619) 594-6442
Bioengineering Cellular and Molecular Ecology Evolution and Systematics Marine Biology	Microbiology Medical Technology and Public Health Microbiology Zoology
Chemistry (Biochemistry, Chemical Physics) Geology/Mathematics/Computer Science, Room 209 ...	(619) 594-5595
Computer Science Geology/Mathematics/Computer Science, Room 413 ...	(619) 594-6191
Geological Sciences Geology/Mathematics/Computer Science, Room 237 ..	(619) 594-5586
General Geology Engineering Geology Geochemistry Geophysics	Hydrogeology Marine Geology Paleontology Oceanography (Minor)

International Security and Conflict Resolution Professional Studies and Fine Arts, Room 111	(619) 594-4099
Mathematics and Statistics Geology/Mathematics/Computer Science, Room 413 ..	(619) 594-6191
Oceanography (Minor) Geology/Mathematics/Computer Science, Room 237 ..	(619) 594-5707
Physics (Chemical Physics) Physics, Room 131	(619) 594-6240
Preprofessional Health Advising Geology/Mathematics/Computer Science, Room 323 ..	(619) 594-6638
Psychology Advising Center Life Sciences, Room 116	(619) 594-5412

DIVISION OF UNDERGRADUATE STUDIES

Assistant Dean Administration, Room 201	(619) 594-5841
Also advising in: Honors Program Interdisciplinary Studies in Three Departments Liberal Studies (Student Services 1575)	(619) 594-0597

GRADUATE DIVISION

Associate Dean Centennial Hall, Room 3320	(619) 594-5213
Monday–Thursday, 10:00 a.m.–4:30 p.m.	

Advisement concerning general requirements (except for the major). A departmental graduate adviser is available in all programs offering graduate degrees.

IMPERIAL VALLEY CAMPUS ADVISING

It is recommended that Imperial Valley Campus students see an adviser prior to registration each semester.

The following advisers correspond to the various majors and programs:

Undergraduate

Agribusiness, International Business Lorena Malo	(760) 768-5637
Criminal Justice Administration, Latin American Studies, Liberal Studies, Psychology Americo Yacopi	(760) 768-5503
English, History, Spanish Aracely Bojorquez	(760) 768-5506
Public Administration, Social Science Miguel Rahiotis	(760) 768-5507

Graduate

MA in Education Educational Leadership Dr. Frank A. Medeiros	(760) 768-5504
Curriculum and Instruction Dr. Olga M. Amaral	(760) 768-5512
Master of Public Administration Dr. Dana W. Murphy	(760) 768-5544
Dr. Richard W. Ryan	(760) 768-5537
MS in Business Administration International Business Dr. Michael J. Sabath	(760) 768-5535
Miriam Ungson	(760) 768-5505
Teacher Education Dr. Olga M. Amaral	(760) 768-5512

Catalog, Bulletin, and Class Schedule

The *General Catalog* is published annually in May and can be purchased at the SDSU Bookstore. The catalog carries information on admissions, fees and tuition, programs and degrees, courses, scholarships, residence halls, student services and activities, and a faculty directory.

The *Bulletin of the Graduate Division* is published annually in May and can be purchased at the SDSU Bookstore.

The *Class Schedule* with instructions for registration for fall, spring, and summer is published prior to the opening of each semester or term and available at the SDSU Bookstore.

The catalog, bulletin, and class schedule are available on the SDSU Web site, www.sdsu.edu, as well as information on mail-orders, www.aztecshops.com.

The College of Extended Studies also publishes three catalogs each year, in spring, summer, and fall, listing extension, certificate, and professional development programs and courses available to the general public. The catalog is free and can be mailed to interested students by calling the College at (619) 594-5152.