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# Criminal Justice Administration

**OFFICE: Professional Studies and Fine Arts 105**  
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In the College of Professional Studies and Fine Arts

## Faculty

Emeritus: Boostrom, Henderson  
Director: Rea  
Professors: Gitchoff, Sutton  
Associate Professor: Sabath  
Assistant Professor: Pearl

## Offered by the School of Public Administration and Urban Studies

Major in criminal justice administration with the B.S. degree in applied arts and sciences.

## The Major

The purpose of the criminal justice administration program is to provide current and future decision-makers in criminal justice with the foundation for critical and balanced as well as responsible and effective administrative responses. As the systems designed to deliver justice services are continually asked to accomplish more with fewer resources, the need for able and professional administrators becomes more and more pressing. The mission of the department is to provide graduates with the background and ability to meet this challenge.

Criminal justice administration majors with the B.S. degree have typically found employment at entry-level positions in local, state, and federal criminal justice agencies or in private business or security positions (e.g., loss prevention officer). At the local level, graduates can begin service in various capacities with police, sheriffs and marshal's offices, probation, county supervisors, city administration, and criminal justice planning agencies. At the state level, graduates may enter the Highway Patrol, Alcohol Beverage Control, Attorney General's Office, Department of Corrections, California Youth Authority, or related agencies. At the federal level, graduates are employed in agencies such as the FBI, Customs Service, Border Patrol, Secret Service, Drug Enforcement Agency, Naval Intelligence Service, Defense Investigative Services, CIA, and Department of Agriculture.

A significant number of graduates of this degree program also enter law school after graduation.

## Criminal Justice Administration Major

**With the B.S. Degree in Applied Arts and Sciences**  
**(Premajor Code: 21050) (Major Code: 21051)**

Applications will be accepted only during the months of August for the following spring semester and November for the fall semester. Change of major and declaration of major will be accepted only during specific filing periods. Please contact the School for deadlines.

All candidates for a degree in applied arts and sciences must complete the graduation requirements in the section of this catalog on "Graduation Requirements."

A minor is not required with this major.

**Preparation for the Major.** Criminal Justice Administration 200, Political Science 102, Sociology 101 and 150, and a three-unit course in elementary statistics (e.g., Sociology 201, Psychology 270, Statistics 250). (15 units)

**Upper Division Writing Requirement.** Passing the University Writing Examination or completing one of the approved writing courses with a grade of C (2.0) or better.

**Major.** A minimum of 36 upper division units to include Public Administration 301; Criminal Justice Administration 301, 497 or 498, 540; six units (in addition to Public Administration 301) selected from all upper division Public Administration courses; and 18 additional upper division units selected with the approval of a department adviser. Within this program students may focus their study in areas such as law, law enforcement administration, court administration, correctional administration, juvenile justice administration, and deviance and social control. Interested students must seek guidance from a faculty adviser (may be any of the full-time faculty listed above) in selecting appropriate courses. A master plan for courses in the major must be approved by a faculty adviser. It is recommended that the student complete a preliminary master plan of courses as soon as possible after declaring the major.

**Impacted Program.** The criminal justice administration major is designated as an impacted program and specific regulations related to admissions are imposed. Consult the department for regulations and admissions criteria.

## Courses

### LOWER DIVISION COURSE

#### 200. Introduction to Criminal Justice Administration (3) I, II (CAN AJ 2)

Survey of the structure, functions and problems of controlling criminal activity while preserving individual freedoms in a democratic society.

### UPPER DIVISION COURSES (Intended for Undergraduates)

#### 301. Social Control, Social Policy and Administration of Justice (3) I, II

Prerequisites: Criminal Justice Administration 200 with a grade of C or better and completion of all other lower division preparation for the major courses.

Interrelationship of social control, social policy and administration of criminal justice in contemporary American society.

#### 305. Professions, Practices and Ethics in Criminal Justice Administration (3) I

Prerequisite: Criminal Justice Administration 301.

Professional roles and responsibilities of practitioners and administrators in criminal justice agencies, including consideration of the ethical responsibilities of criminal justice practitioners.

#### 310. Law Enforcement Administration (3)

Administrative relationships within the criminal justice process with special reference to problems of courts and police and probation agencies.

#### 320. The Administration of Criminal Law (3)

Prerequisite: Criminal Justice Administration 301.

Constitutional law principles as implemented in criminal courts with emphasis on critical analysis of factual situations and the argument of legal issues in criminal cases from both defense and prosecution perspectives.

#### 321. Juvenile Justice Administration (3)

Prerequisite: Criminal Justice Administration 301.

Assessment of the structure and functions of agencies and institutions which comprise the juvenile justice system in America; evolution of policies and programs for prevention of delinquency and treatment of the juvenile offender.

**330. Contemporary Correctional Administration (3)**

Prerequisite: Criminal Justice Administration 301.

Contemporary policies and practices of local, state and federal correctional agencies, the influence of reform movements, and the interrelationship of corrections with other criminal justice system components.

**333. Judicial Administration (3)**

Prerequisites: Criminal Justice Administration 301 and Public Administration 301.

Review of significant developments at the state and federal levels, including court unification and financing, leadership, congestion, training, selection, tenure, discipline, removal and retirement of court-related personnel; and technological applications.

**420. Constitutional Issues in the Administration of Justice (3)**

Prerequisites: Criminal Justice Administration 200 and 301.

Constitutional legal theories and principles, especially the Fourth, Fifth, Sixth, and Eighth Amendments to the Constitution, as they affect criminal justice procedures and practices.

**430. Prisons in Theory and Practice (3) Cr/NC  
(Offered only in Extension)**

Two lectures and three hours of supervised activity.

Prerequisites: Criminal Justice Administration 200 and consent of instructor.

Design and operation of state and federal prisons in California from the perspective of staff and inmates. Onsite study and critique of facilities.

**470. Special Populations in Criminal Justice (3)**

Prerequisite: Criminal Justice Administration 200.

Interactions between criminal justice system and populations such as women, racial, and ethnic minorities, aging offenders and offenders with AIDS and other chronic illnesses and disabilities.

**496. Selected Topics in Criminal Justice Administration (1-3)**

Selected current topics in criminal justice administration. See Class Schedule for specific content. Limit of nine units of any combination of 296, 496, 596 courses applicable to a bachelor's degree. Maximum credit six units. (Formerly numbered Criminal Justice Administration 495.)

**497. Investigation and Report (3) Cr/NC I, II**

Prerequisites: Consent of instructor and senior standing.

Analysis of special topics.

**498. Internship in Criminal Justice Administration (2-6)  
Cr/NC I, II**

Prerequisites: Consent of instructor and senior standing.

Students are assigned to various government agencies and work under joint supervision of agency heads and the course instructor. Participation in staff and internship conferences. Maximum credit six units.

**499. Special Study (1-3) Cr/NC I, II**

Prerequisites: Twelve units of upper division criminal justice administration and consent of instructor.

Individual study. Maximum credit six units.

**UPPER DIVISION COURSES**

**(Also Acceptable for Advanced Degrees)**

**502. Juvenile Deviance and the Administration Process (3)**

Prerequisite: Criminal Justice Administration 321.

Problems of implementing and evaluating policies and programs for prevention of juvenile delinquency and treatment of juvenile offenders; an assessment of the proposed standards and goals for juvenile justice administration.

**510. Contemporary Issues in Law Enforcement  
Administration (3)**

Prerequisite: Criminal Justice Administration 310.

Assessment of problems confronting administrators of law enforcement agencies and of recent efforts to enhance the capability of agencies to control criminal activity while guarding individual liberties.

**520. Prosecutorial Function in Administration of Justice (3)**

Prerequisite: Criminal Justice Administration 301.

Analysis of prosecutor's function at local, state and federal levels and in selected foreign nations, including appraisal of proposed national standards and goals for prosecutors.

**531. Probation and Parole (3)**

Prerequisite: Criminal Justice Administration 330.

Basic concepts, history, legislation, and practices used in work with juveniles and adults who have been placed on probation or parole; criteria of selection, methods of supervision, and elements of case reporting.

**540. Applied Planning, Research and Program Evaluation in  
Criminal Justice Administration (3) I, II**

Prerequisite: Criminal Justice Administration 301.

Application of planning, research and program development and evaluation principles to the field of criminal justice.

**543. Community Resources in Criminal Justice  
Administration (3)**

Prerequisite: Criminal Justice Administration 301.

Exploration of present and probable roles of public and private agencies and volunteers in criminal justice administration.

**GRADUATE COURSES**

**Refer to Bulletin of the Graduate Division.**

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